



APPLICATION FOR EMPLOYMENT

Application Date:

PERSONAL INFORMATION

Name (Last, First, MI):		Social Security #:	
Address:		City, State, Zip:	
Phone:		E-mail Address:	
Salary:	Work Location:	Shift:	
Transportation: <input type="checkbox"/> Car <input type="checkbox"/> Public		Work Type Desired: <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Seasonal	

EDUCATION	School Name	Course of Study/Degree	Dates Attended	Graduate? Y or N
High School:				
College:				
Technical/Trade:				
Other:				

Military Experience: _____ Dates Served: _____

EMPLOYMENT HISTORY

Most Recent Employer:	Job Title:	Salary:	Dates:
Address/City /State:			
Work Performed:			
Reason for leaving:	Who may we contact:	Phone:	
Company Name:	Job Title:	Salary:	Dates:
Address/City /State:			
Work Performed:			
Reason for leaving:	Who may we contact:	Phone:	

BUSINESS REFERENCES

Name	Relationship	Phone #/E-mail

SKILLS

Please describe any additional skills you may have (i.e. Data Entry, Word, Excel, Project Management, Forklift, etc.)

APPLICATION CERTIFICATION

The company is an at-will employer as allowed by applicable state law. The company may terminate the employment relationship at any time, for any reason, with or without cause or notice.

It is my responsibility to contact an Arrow Representative on a regular basis with your work availability and when my contact information changes. It is also required to contact your Arrow Representative if you are going to be late or absent from your work assignment.

I understand that the company has a drug-free workplace and a drug and alcohol testing program consistent with applicable federal, state and local law. If I am offered a conditional offer of employment, I understand that if a pre-employment (post offer) drug and/or alcohol test is positive, the employment offer may be withdrawn. If employed, I understand that the taking of alcohol and/or drug tests is a condition of continual employment and I agree to undergo alcohol and drug testing consistent with the companies policies and applicable federal, state and local law.

If hired, I agree to conform to the rules and regulations of the company, and I understand that the company has complete discretion to modify such rules and regulations at any time.

I authorize the company or its agents to confirm all statements contained in this application and/or resume as it relates to the position I am seeking to the extent permitted by federal, state and local law. I agree to complete any authorization forms for background investigation which may be permitted by federal, state and local law.

I authorize and consent to, without reservation, any party or agency contacted by this employer to furnish the above mentioned information. I hereby release, discharge, and hold harmless, any party delivering information to the company from any liability, claims, charges, or causes of action which may have been a result of the delivery or disclosure of the above requested information. I hereby release from liability the company and its representatives for seeking such information and all other persons, corporations or organizations furnishing such information.

APPLICATION VERIFICATION AND ACKNOWLEDGEMENT

Arrow Staffing considers applicants for all positions without regard to race, color, religion, national origin, gender, marital status, sexual orientation, age, handicap, pregnancy, disability, veteran status or any legally protected status. I certify that the information contained in this application and/or resume is true to the best of my knowledge and understand that falsification or omissions of any kind is grounds for refusal to hire, or if hired, grounds for dismissal.

Applicant Signature: _____

Date: _____

OFFICE USE ONLY

Interview Date: _____

By: _____

Salary Range: _____

Rating: _____

Notes: _____

Application Revision Date: 01/01/2016